



54th Palm Desert Golf Cart Parade
Sunday, October 28, 2018 - El Paseo 12 pm



Palm Desert Area Chamber of Commerce: 72559 Highway 111 Palm Desert, CA 92260
P: (760) 346-6111 F: (760) 346-3263
www.golfcartparade.com info@golfcartparade.com

Food Vendors Application

Name of Business/ Organization: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Telephone Day: _____ Cell: _____ Email: _____

Food items you are selling? (please be **specific** as we will do our best to ensure that we do not have similar items being sold {although no guarantee}). _____

Number of people you are able to serve? _____ Will you bring a generator? _____

How much space will you need? (width and length in feet) _____

Description of your booth (pop up tent, tables, trailer, etc.) _____

Tax ID or resale number _____
(State Board of Equalization request, for commercial & non-profit)

Business License number _____

THIS IS AN APPLICATION ONLY
VENDORS WILL BE PERMITTED AS SPACE ALLOWS.
YOU WILL BE CONTACTED IF YOUR APPLICATION IS ACCEPTED.

Vendor Agreement

Deadline for Application & Agreement: October 5

Food & Drink Vendors are open 9 am-2 pm

I understand and agree to the following:

1. All vendors must be self-contained. (You must provide your own generator if electricity is needed.)
2. The City and Palm Desert Area Chamber do not provide water, ice or electricity. Food and Drink Vendors are expected to supply their own tables, chairs, canopy, etc. for booth.
3. You will be assigned a specific location on El Paseo. You agree to the location identified on the City approved map for the event.
4. Vendors must be set up before 8:00 am on Sunday, October 28, 2018. Health Department inspection is at 8:30 am. All vehicles must be parked in assigned areas.
5. After event, all vendors must clean up their space completely, taking all unused product, boxes, supplies, etc. with you. No trash or debris of any kind may be left.
6. **ALL VENDORS MUST OBTAIN A CITY OF PALM DESERT SPECIAL EVENT PERMIT** to participate.
7. Vendors shall provide a **\$1,000,000 general liability insurance policy** covering the City of Palm Desert, the Palm Desert Area Chamber of Commerce and Golf Cart Parade. Your certificate of insurance must accompany this agreement.
8. **INSURANCE WAIVER:** Vendors agree to hold harmless the City of Palm Desert, Palm Desert Area Chamber of Commerce and the Golf Cart Parade Committee, its officers, staff, and volunteers should an incident occur.
9. Vendors will have Health Permits and follow all health codes.

In order to ensure proper coordination of types of food and supply of each type, please do not make changes in your product or food items without approval of the Vendor Committee Chairperson or Co Chair.

I agree to the terms above.

Signature _____ Title _____

Company _____ Date _____

Return both APPLICATION and AGREEMENT, Check and Certificate of Insurance to:

Palm Desert Chamber of Commerce

72559 Highway 111 Palm Desert, CA 92260

760.346.6111 FAX 760.346.3263

www.golfcartparade.com info@golfcartparade.com

*Make check payable to Pam Desert Area Chamber of Commerce or PDACC.
You will be contacted and check will be destroyed if your application is not accepted.*

*Note: It is your responsibility to fully understand all health regulations.
Contact the health department at (760) 863-8287 to be up to date on all requirements. Don't get closed down!*

General Information

Parade Date:

Sunday, October 28, 2018

Deadline for Vendor Application & Agreement:

October 5, 2018

Fees:

Space Fee Commercial Vendor

\$150 per site

Space Fee Non-Profit Vendor

\$75 per site

Parade Route: South side of El Paseo Dr. in Palm Desert

Vendor Area: North side of El Paseo Dr. in Palm Desert (Specific sites within the designated area are determined by the Parade Vendor Chairman and Co-Chair)

Time for Sales: Vendor booths will be open for business from 9:00 am until 2:00 pm.

Who can be a Vendor?

Anyone providing food or non-alcoholic beverage products may apply. (Sale of non-food or beverage items is not permitted.)

What are the Specific Requirements for Vendors with food/drinks?

1. Food Vendors will need a Health Department permit. Contact the Riverside County Environmental Health Department at (760) 863-8287.
2. All vendors will need a special event one-day permit from the City of Palm Desert (available at Palm Desert City Hall, Community Services Building, Business License Department). This is for all vendors. (The fee for non-profit vendors is waived, but you must still apply for the permit.) Contact Business License Department at (760) 346-0611, ext 443.
3. Food Vendors need to be set up and ready the day of the parade for a Health Department inspection beginning at 8:30 am. Open for business at 9:00 am. The Vendor Chairman will begin assigning spaces as early as 7:00 am. No vendor should arrive after 8:30 am, if so, your space may be given up.

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